

PATIENT ACCOUNT NO.

and Affiliate Practices

Patient Information Record Please PRINT All Information

						DATE			
PATIENT'S NAM	E (LAST, FIRST, MI)								
STREET ADDRE	SS		CIT	Y		STATE	ZIP		
HOME PHONE WORK PHONE		WORK PHONE			CELL or AL	TERNATE PHON	Ê		
EMAIL ADDRES	S:								
SEX Male Female 	MARTIAL STATUS Married Single Legall Divorced Unknown Wi		E	DATE OF BIRTH	OFFICE		A PATIENT IN THIS Yes 🗆 No		
OCCUPATION				EMPLOYER					
WORK ADDRES	WORK ADDRESS								
SPOUSES NAME (LAST, FIRST, MI)					SPOUS	ES DATE OF BIR	TH		
STUDENT STAT Full Time P	US PR art Time Not a Student	IMARY CARE PHYSIC	IAN		ADDRE	SS	PHONE		

PERSON RESPONSIBLE FOR PAYMENT IF OTHER THAN PATIENT							
NAME	RELATI	ONSHIP					
ADDRESS		1					
OCCUPATION	EMPLOYER		PHONE				
ADDRESS			WORK PHONE				

POLICY HOLDER INFORMATION

	PRIMARY INSURANC	CE INFORMATION			
INSURANCE COMPANY	NAME OF POLICY HOLDER				
GROUP #	CERTIFICATE/POLICY/ ID#	POLICY HOLDERS DATE OF BIRTH			
MEDICARE #	MEDICAID #				
	SECONDARY INSURA	NCE INFORMATION			
INSURANCE COMPANY	NAME OF POLICY HOLDER	POLICY HOLDERS DATE OF BIRTH			
GROUP #	CERTIFICATE / POLICY / ID #				

Assignment of Benefits:	
I hereby assign and authorize my insurance carrier including Medicare, other government sp or all commercial payors to make payments on my behalf directly to Anne Arundel Dermatolo directly to my provider. I permit a copy of this authorization to be used in place of the origina	ogy. I also assign any Medigap benefits to be paid
Signed	Date
A fee may be incurred for No Show and/or cancellation without required notice. Initial	Date

How did you hear about Anne Arundel Dermatology, P.A. and Affiliate Practices



Patient Name:	
Date of Birth:	

General Consent/Agreement to Outpatient Services

This form applies to all Anne Arundel Dermatology practice sites. This form must be completed by all new patients, at least once a year for established patients, and any time there are changes in patient name, address, phone or other insurance information. Ask patients about changes at each visit.

CONSENT TO TREATMENT: I consent to receive medical and/or cosmetic health care services provided by Anne Arundel Dermatology (AADerm) entities. I understand that such services may include but are not limited to examination and treatment of skin disorders, performing cryosurgery, shave biopsies, punch biopsies or other minimally invasive testing on lesions, and sending specimens to a pathology or other lab for diagnosis. I authorize the examination, use, storage and disposal of all tissue, fluids, or specimens removed from my body. I acknowledge that no warranty or guarantee has been made to me as to result or cure. I understand that I could be tested for HIV, and have the right to opt out. I understand that my consent will be requested for HIV and other testing in case of an unintended exposure of a healthcare worker.

FINANCIAL AGREEMENT: I agree to furnish current, valid proof of insurance coverage as well as a copy of my driver's license or other state-issued photo ID at each office visit to confirm my identity and coverage. I will report any changes in insurance or other personal information promptly.

I agree that if I am a parent/ legally authorized representative/guarantor consenting to care and treatment of a minor child, I am responsible for payment and will receive billing statements. Parents are presumed to be legal representatives for their minor children unless legal documents proving otherwise are shared with the office. Please discuss any insurance or custody concerns with the office manager.

I understand that if I do not show up for a scheduled visit and do not notify the office, I will pay a NO SHOW fee of \$50.00. If I cancel my appointment in advance, or on the day I am scheduled, my appointment will be rescheduled without a fee. If I repeatedly cancel, a cancellation fee may be charged.

I understand that knowing about my insurance coverage is my responsibility and will contact the insurer for coverage questions. If my carrier requests information from me, I agree to comply promptly with such requests. AADerm is authorized to bill my health plan for the care I receive and I know that payments from my health plan will go directly to Anne Arundel Dermatology. If I should receive the payments, I understand that I will be responsible for paying AADerm. I understand that I must pay any co-payment or other part of the bill that my health plan says I must pay. I know that I may need to pay this before I am treated. In a situation of financial hardship, I agree to contact the billing department to make payment arrangements. I understand that final payment is due upon receipt of my billing statement. I know I can pay outstanding charges by cash or check, credit card, or Care Credit and that there is a \$25.00 service fee for returned checks. I understand that past due accounts may be referred to a collection agency. Additional fees may be incurred when accounts are sent to collection and I may be reported to credit reporting agencies. Office visits are at risk of being terminated when non-payment is a persistent, issue.

AADerm will not routinely waive co-payments or deductibles.

I understand that AADerm will hold me financially responsible in any one of the following situations:

- a. When I choose to have a service that my health plan covers but I do not obtain the required referral or authorization from my health plan.
- b. When I choose not to use my health plan and agree to pay for services myself. (Use Do Not Bill Insurance Form).
- c. When my health plan does not participate with AADerm or its providers for the services I want or need and I agree to pay for my care myself. I know that out of network services are charged Medicare allowable rates.
- d. When I receive services that are not covered under my health plan including cosmetic services.

If my health plan is subject to ERISA (the Employee Retirement Income Security Act under U.S. law), I agree to have AADerm act on my behalf to obtain my benefits when AADerm asks to do so. I also agree that AADerm can appeal for me if the health plan says it will not pay for my care. I understand that I must comply with the policies and procedures set by my employee benefit plan.

PATHOLOGY/LAB CHARGES: Pathology and lab charges are billed separately. If your provider elected to send your tissue to the AADerm Pathology Lab or a different pathology lab, you will receive a separate bill from the pathology provider for charges resulting from those services. There are two components to dermatopathology services – the technical component, or TC, which encompasses slide preparation and the professional component, or PC, which encompasses review of the prepared slides under a microscope and professional interpretation of the results. Your

detailed bill will outline the components of the service and the specific provider of each service.

CONSENT TO PHOTOGRAPH: I understand photographs, videotapes, digital and/or other images may be made/ recorded for identification, treatment and payment purposes. I will specifically authorize in writing any other use or disclosure of my image or recording.

ELECTRONIC PRESCRIBING: I authorize SureScripts, an electronic prescribing network, to release my medication refill history to AADerm for the purpose of continued treatment.

MY PERSONAL BELONGINGS: I understand that I am responsible for my personal belongings and valuables.

RELEASE OF INFORMATION: I authorize AADerm practice site(s) to release healthcare information for purposes of treatment, payment, or healthcare operations. Healthcare information from or regarding prior encounter(s) at other AADerm practice locations may be made available to subsequent AADerm-affiliated sites to coordinate care. Healthcare information may be released to any person or entity liable for payment on the Patient's behalf in order to verify coverage or payment questions, or for any other purpose related to benefit payment. Healthcare information may also be released to my employer's designee when the services delivered are related to a claim under worker's compensation.

If I am covered by Medicare or Medicaid, I authorize the release of healthcare information to the Social Security Administration or its intermediaries or carriers for payment of a Medicare claim or to the appropriate state agency for payment of a Medicaid claim. This information may include, without limitation, history and physical, laboratory reports, operative reports, physician progress notes, nurse's notes, and consultations.

Federal and state laws may permit this medical practice to participate in organizations with other healthcare providers, insurers, and/or other health care industry participants and their subcontractors in order for these individuals and entities to share my health information with one another to accomplish goals that may include but not be limited to: improving the accuracy and increasing the availability of my health records; decreasing the time needed to access my information; aggregating and comparing my information for quality improvement purposes; and such other purposes as may be permitted by law. I understand that this facility may be a member of one or more such organizations. This consent specifically includes information, chemical dependency conditions, psychiatric conditions, intellectual disability conditions, genetic information, chemical dependency conditions and/or infectious diseases including, but

not limited to, blood borne diseases, such as HIV and AIDS.

DISCLOSURES to FAMILY and FRIENDS: I give permission for my Protected Health Information to be disclosed for purposes of communicating results, findings and care decisions to the family members and others listed below:

	Name	Relationship	Contact Number
1:			
2:			
3:			

Patient/Representative may revoke or modify this specific authorization and that revocation or modification must be in writing.

COMMUNICATION CONSENT and TELEPHONE CONSUMER PROTECTION ACT: I agree that when I provide my landline or cell phone number(s) below, I am giving express consent for AADerm and its associates, assignees, successors, and agents, to contact me at these numbers, or at any number that is later acquired for me and to leave live or pre-recorded messages on voicemail or to text, regarding scheduling or scheduled appointments, my services, or my bill. For greater efficiency, calls or texts may be delivered by an auto-dialer. I realize that as a consequence of providing this consent I may receive future calls or text messages that deliver pre-recorded messages by or on behalf of AADerm. Charges from your carrier may apply. Providing a telephone or cell number is not a condition of receiving services.

You may be contacted via voicemail, text, or email to remind you of an appointment, to obtain feedback on your experience with our healthcare team, to provide newsletters and marketing promotions, and to provide general health information. I consent to receiving healthcare communications at the phone number, or e-mail address provided. This request to receive emails and text

messages applies to future communications unless I request a change in writing.

Home Pho	one:	Cell Phone:
Authorized	email address: OR	
	(Initials)	I decline to receive communication via text.
	(Initials)	I decline to receive communication via email.

Revocation

I hereby revoke my request for future communications via email and/or text.

I hereby revoke my request to receive any future appointment reminders, feedback, marketing and general health via text
I hereby revoke my request to receive any future appointment reminders, feedback, marketing, and general health via email.
NOTE: This revocation only applies to communications from this Practice.
Patient Name:

Patient/Patient Representative Signature: ____ Date:

NOTICE OF PRIVACY PRACTICES: I acknowledge that I have received/reviewed AADerm's Notice of Privacy Practices. I understand that I may contact the Privacy Officer if I have a question or complaint. To the extent permitted by law, I consent to the use and disclosure of my information for the purposes described in the practice's Notice of Privacy Practices.

Time:

I agree to the items as outlined in the Agreement.

Name (Print):	Signature	:: Dat	e:
. , _			

Relationship to Patient (Self/Parent/Personal Representative):

Anne Arundel DERMATOLOGY and Affiliate Practices	Patient Name: Referring Provider:		MRN:
Pharmacy Name:	Pharmacy I	Phone Number:	
Pharmacy Address:			
<u>MI</u>	EDICAL HISTORY AND INTA	<u>(E FORM</u>	
Past Medical History: (Please circl	e all that apply)		
Anxiety Arthritis Asthma Atrial Fibrillation (Irregular Heartbeat) Bone Marrow Transplantation BPH (Enlarged Prostate) Cancer: Type(s)	COPD (Chronic Obstructive Pulmon Disease) Coronary Artery Disease Depression Diabetes End Stage Renal (Kidney) Disease GERD (Acid Reflux) Hearing Loss Hepatitis/Liver Disease Hypertension(High Blood Pressure) HIV/AIDS	Cholesterol) Hyperthyroid (Hypothyroid (U Radiation Trea Seizures Stroke None OTHER:	Overactive Thyroid) Inderactive Thyroid)
Past Surgical History: (Please circ Appendix (Appendectomy)	Joint Replacement: Knee (Both)		ncreatecomy
Bladder (Cystectomy) Breast: Lumpectomy (Both Breasts) Breast: Lumpectomy (Left Breast) Breast: Lumpectomy (Right Breast) Breast: Mastectomy (Both Breasts) Breast: Mastectomy (Left Breast) Breast: Mastectomy (Left Breast) Breast: Mastectomy (Right Breast) Breast: Breast Biopsy Colon (Colectomy): Colon Cancer Resection Colon (Colectomy): Diverticulitis Colon (Colectomy): Diverticulitis Colon (Colectomy): Inflammatory Bowel Disease Colon: Colostomy Gall Bladder(Cholecystectomy): Removed Heart: Coronary Artery Bypass Surgery Heart: PTCA(Coronary Angioplasty) Heart: Mechanical Valve Replacement Heart: Biological Valve Replacement Heart: Heart Transplant	Joint Replacement: Knee (Left) Joint Replacement: Knee (Right) Joint Replacement: Hip (Both) Joint Replacement: Hip(Left) Joint Replacement: Hip(Right) Kidney: Kidney Biopsy Kidney: Kidney Biopsy Kidney: Kidney Stone Removal Kidney: Kidney Stone Removal Kidney: Kidney Transplant Liver: Shunt Liver: Liver Transplant Liver: Hepatectomy Ovaries(Oophorectomy): Endometr Ovaries(Oophorectomy): Ovarian C Ovaries: Tubal Ligation	Prostate(Pros Prostate:TUF the Prostate:TUF Rectum: APF Resection) Rectum: Low Skin: Biopsy Skin: Basal C Skin: Squam Skin: Melano Spleen (Sple iosis Testicles(Orc yst Uterus(Hyste ancer Uterus(Hyste	nectomy)

OTHER: _____

Please fill in reverse side of sheet also

Skin Disease History: (please circle all that apply)

Acne Actinic Keratosis (pre-cancerous lesions) Asthma Basal Cell Skin Cancer Blistering Sun Burns Dry Skin Eczema Flaking or Itchy Scalp Hay Fever/ Allergies Melanoma Poison Ivy Precancerous Moles Psoriasis Squamous Cell Cancer Other:

Do you wear sunscreen? □Yes □No If yes, what SPF _____

Do you tan in a tanning salon? \Box Yes \Box No

Do you have a family history of Melanoma? If yes, which relative(s)?

Social History:

Smoking Status: (Please circle one) Current every day smoker Current some day smoker: Tobacco Current some day smoker: Cigarettes Former Smoker Never Smoker Smoker: Current status unknown Unknown if ever smoked Heavy tobacco smoker Light tobacco smoker Alcohol Status: (Please circle one) None Less than 1 drink per day 1-2 drinks per day 3 or more drinks per day

Occupation:

Hobbies:

Family History:(please check all that apply)

Acne	Mother	Father	Sister	Brother	Daughter	Son	Other	None
Arthritis	Mother	Father	Sister	Brother	Daughter	Son	Other	None
Asthma	Mother	Father	Sister	Brother	Daughter	Son	Other	None
Diabetes	Mother	Father	Sister	Brother	Daughter	Son	Other	None
Eczema	Mother	Father	Sister	Brother	Daughter	Son	□ Other	None
Hay Fever/Allergies	Mother	Father	☐ Sister	□ Brother	Daughter	Son	□ Other	None
Lupus	Mother	Father	Sister	Brother	Daughter	Son	□ Other	None
Psoriasis	Mother	Father	Sister	Brother	Daughter	Son	Other	None
Non-Melanoma Skin Cancers	Mother	Father	Sister	Brother	Daughter	Son	Other	None

Review of Systems: Do you have or are you currently experiencing any of the following? (Please circle yes or no)

Changing mole Rash Fever or chills Depression Anxiety Problems with healing Problems with bleeding Problems with scarring (hypertrophic or keloid) Immunosuppression Hay fever Chest pain Night sweats Unintentional weight loss Thyroid problems Sore throat	Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes	No No No No No No No No No	Muscle weakness Neck Stiffness Headaches Seizures Cough Shortness of breath Wheezing Pacemaker Defibrillator Blood thinners GI upset with antibiotics Allergy to adhesive Allergy to topical antibiotic ointments Artificial heart valve Artificial joint within the past 2 years	Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes	No No No No No No No No No
Unintentional weight loss	Yes	No	Allergy to topical antibiotic ointments	Yes	No
Sore throat Blurry vision Abdominal pain Bloody stool Bloody urine Joint aches	Yes Yes Yes Yes Yes Yes	No No No No No	MRSA Premedication prior to procedures Rapid heartbeat with epinephrine Pregnancy or planning a pregnancy	Yes Yes Yes Yes Yes Yes	No No No No No
	103	110	Nursing	103	110

Immunizations: Have you had the following immunizations?

Date of Vaccination (can be approximate if unsure):



To Parents and Guardians of Minor Children:

The providers and staff of Anne Arundel Dermatology, P.C. ("AAD") place great emphasis on the health and well-being of each and every patient that comes to our offices. We appreciate that you have entrusted us to provide dermatology services to your minor child and we look forward to working with you to ensure that your child receives the best health care possible.

Please see the Consent to Treat a Minor form that, once completed by a parent or legal guardian, will be placed in your child's medical record for use as necessary. This form will allow us to provide routine and emergency medical treatment for your minor child as necessary. This consent form will remain in effect until revoked in writing. You may request this form from any member of our office staff.

As a general rule, we require the consent of a parent or legal guardian in order to provide health care services to a minor child (someone under the age of 18). You will be asked to sign the authorization for treatment on or before the first visit, and to come to the office for as many visits as possible. The authorization allows you to approve: a) a course of therapy for your child with your participation and consent; b) that other responsible adults that you name may bring your child to the office; c) that we treat your adolescent child when s/he comes to the office unaccompanied by a responsible adult; and, d) that we can help in a health emergency. If your minor child presents to the office unaccompanied, we will check that you have signed the authorization to treat your adolescent child in your absence, and will reschedule if we do not have your written approval. If the minor presents in the company of an adult other than a parent or legal guardian, we will check that they are the persons named in the authorization; or that you have otherwise authorized in writing your consent.

Adults, other than the parent or legal guardian who accompany a minor child to an appointment and are authorized by the Consent to Treat a Minor on record, will be asked to present a photo ID upon checking the patient in for the appointment. If consent documentation or photo identification is missing, the appointment will be rescheduled.

By law, minors have the right to consent to health care under specific circumstances. For the purposes of dermatology care, a minor may consent to care if s/he is married, or is self-supporting regardless of income. A minor who is also a parent may consent to treatment for his or her child, even if the parent is under age 18.

It is the philosophy of this medical practice to encourage minor patients to include a parent, guardian or other trusted adult in all aspects of their health care. If you have questions regarding any of this information, please contact your child's treating physician.



Consent to Treat a Minor

Patient name:	 Date of birth:	
Patient name:	 Date of birth:	
Patient name:	 Date of birth:	

I, the undersigned, parent(s) or legal guardian of the above named patient, a minor, do hereby authorize the physicians, physician assistants, and nurse practitioners, at any Anne Arundel Dermatology, P.C. ("AAD") practice site to provide healthcare services as outlined in the General Agreement to Outpatient Services, including assessment, planning, diagnosis and treatment approved by a supervising physician who is licensed to practice in the state where the minor's healthcare service is being rendered.

In an emergency, it is understood that authorization is granted to the physicians, physician assistants, and nurse practitioners at AAD to provide emergency care, treatment, and/ or hospital referral which is deemed necessary in the exercise of his or her best judgment.

Consent to Treat a Minor Child accompanied by an adult other than the child's parent or legal guardian.

I, the parent or legal guardian of the patient named above, do hereby authorize the physicians at AAD to perform medical treatment as per the statements above when accompanied by either of the following named adult persons over the age of 18:

Adult's name:	Relationship to the child:
(Print Name)	(Grandparent, Aunt, Uncle, Sister, Brother, Family Friend)
Adult's name:	Relationship to the child:
(Print Name)	(Grandparent, Aunt, Uncle, Sister, Brother, Family Friend)

□ I authorize my adolescent child to be treated at the office visit(s) if I am unable to attend.

This authorization is valid:

- □ For any and all medical treatment.
- ☐ For today only.

□ For this specific problem(s) or a specific date range. Please specify:

This consent will be valid until revoked in writing by me from the date signed unless otherwise specified in writing.

Parent or legal guardian: (Print Name)		Date:	/	/
Parent or legal guardian signature:				
Witness: (Print Name)	Signature:			



and Affiliate Practices

Today's Date: _____

Medications:

Please list all current medications including prescriptions, over-the-counter medications, vitamins, minerals and supplements. **If not currently on medications, write NONE or N/A.**



Please check box and do not fill out medication list if you have been seen in the last 6 months **AND** you gave us your medication list at that time **AND** your medication list has not changed.

Name of Prescribed Medication	Dose	Route	Frequency
Example: Lipitor 20 mg	1 tablet	Orally	Once a day

Over the Counter Medication	Dose	Route	Frequency
Example: Fish Oil 1000 mg	1 tablet	Orally	Once a day



MIPS Questionnaire

Today's Date: _____

Pati	ent Questionnaire
	you a tobacco smoker ? Current / Former / Never
(Αι	ve you received an Influenza Vaccine during flu season Yes / No gust 2020-March 2021 or August 2021-March 2022)? IO, select reason why: Refused / Allergy
lfy	ve you received COVID-19 vaccine? Yes / No es, which one did you receive? One dose or Two doses te of your last dose:
For	Patients 65 years and older
yo 6. Do 7. Wł	 you have a health care proxy in the event you are unable to make ur own medical decisions? Yes / No (Please circle answer) you have a living will? Yes / No (Please circle answer) hich statement(s) best reflects your wishes on advanced care ommendations? (Please check all that apply) Do Not Intubate: I do not wish to have a breathing tube, even if it is necessary to save my life. Do Not Resuscitate: If my heart were to stop, I do not wish to have
	chest compressions or an automated external defibrillator to restart my heart, even if it's necessary to save my life.
	Full Cardiopulmonary Resuscitation: I want full cardiopulmonary resuscitation efforts to be made.
Dationt	Name: DOB: